

STANDARD TRADING CONDITIONS

All and any business undertaken by the Company shall be subject to the terms and conditions of this contract which are as follows:

DEFINITIONS

1. "Company" shall mean **Royale International Couriers Limited**, its employees, servants, agents, subsidiaries and/or associated entities.
 "Customer" shall mean the shipper (consignor), the receiver (consignee), the owner of the Goods, the bailor of the Goods or the person for whom any of the Services are performed.
 "Goods" shall mean the chattels, articles or things tendered for carriage or bailment or other services by the Customer and shall include the container or containers, unit load devices or other packaging containing the same and any other pallet or pallets delivered with the same to the Company or Subcontractor.
 "Services" shall mean the carriage, transport, movement, handling, storage/warehousing and/or any other service performed or arranged by the Company pursuant to, or ancillary to, this contract with the Customer.
 "Dangerous goods" shall mean such of the Goods as shall be, or become, in fact or at law noxious, dangerous, hazardous, explosive, radioactive, inflammable or capable by their nature of causing damage or injury to other goods or to any person or animals or to any thing in which those goods are carried, handled or stored.
 "Fragile goods and Valuables" shall mean Goods which are of a fragile or brittle nature and bullion, coins, precious objects, jewellery, antiques, collectibles, precision equipment or works of art.
 "Perishable goods" shall mean such of the Goods as shall be in fact or law liable to deteriorate in quality and/or value and shall include, but not be limited to, fruits, vegetables, dairy products, meat, etc.
 "Subcontractor" shall mean and include any person, firm or company (other than the Company) by whom the Services or any part thereof are arranged, performed or undertaken.
 Words importing the singular include the plural and vice versa and words importing any gender include all genders and words importing a person include firm and corporation where appropriate.

NOT A COMMON CARRIER

2. The Company is not a common carrier and accepts no liability as such. Services are arranged or performed by the Company subject only to these conditions of contract which constitute the entire agreement between the Company and the Customer.
 No person has the authority of the Company to waive or vary these conditions and the Company reserves the right to refuse at its sole discretion the carriage of the Goods for any customer or any other Service whether before or after the Service has commenced and further reserves the right to open and inspect all Goods at its discretion and at the Customer's expense.

AGENCY/SUBCONTRACTING/SUBBAILMENT

3. Subject to and in accordance with the terms and conditions and instructions contained in this contract, the Company agrees and the Customer hereby employs and authorises the Company, as agent of the Customer to contract either in its own name or in the Customer's name with any Subcontractor, and employs and authorises any Subcontractor to subcontract with any other Subcontractor, for the performance of any Service to be performed or arranged by the Company pursuant to, or ancillary to, this contract.
 Any such contract may be made on any terms of contract whatsoever used by the Subcontractor with whom the Company or Subcontractor may contract for such Service(s) including in every case terms which may limit or exclude liability in respect of the Service and any term whereby the Subcontractor may employ any person, firm or company for performance of the Service.

PREVENTION OF SUIT/CIRCULAR INDEMNITY AND HIMALAYA

4. The Customer undertakes that no claim or allegation shall be made against any Subcontractor (other than the Company) or other party who may be vicariously liable for the acts or omissions of such Subcontractor which imposes or attempts to impose upon any such party any liability whatsoever in connection with the Goods whether or not arising out of negligence on the part of such party and if any such claim or allegation should nevertheless be made to indemnify the Company against all consequences thereof.
 Without prejudice to the foregoing, every such party shall have the benefit of all provisions herein benefiting the Company as if such provisions were expressly for its benefit, and in entering into this contract, the Company, to the extent of these provisions, does so not only on its own behalf, but also as agent and trustee for such parties.

WARRANTIES BY THE CUSTOMER

5. The Customer warrants:
 - (a) that it is the owner of the Goods or otherwise has the authority of the owner or person having an interest in the Goods or any part thereof to sign the Company's Letter of Instruction and consign the goods upon and subject to these conditions.
 Without prejudice to the foregoing warranty, the Customer undertakes to indemnify the Company in respect of any liability whatsoever or howsoever caused in respect of the Goods to any person who claims to have, has or may acquire an interest in the Goods or any part thereof.
 - (b) that the person releasing or delivering the Goods to the Company is authorised to sign the Company's Consignment Note or Letter of Instruction and accept these conditions on the Customer's behalf.
 - (c) the accuracy of all markings and brandings of the Goods, descriptions, values and other particulars furnished to the Company for the carriage, customs, consular and any other purposes and undertakes to indemnify the Company against all loss, damage, expenses and fines arising from any inaccuracy or omission in this respect.
 - (d) that the performance of any Service provided or arranged by the Company to effect the instructions of the Customer in respect of the Goods shall not be in breach of any law.

EXCLUSION AND LIMITATION OF LIABILITY

6. (a) Subject to the terms and conditions in this contract, the Company shall not be liable for any loss or damage suffered by the Customer or any other person, howsoever caused or arising, whether:
 - (i) an authorised or unauthorised act OR contemplated or un contemplated act under this contract;
 - (ii) caused by the negligence and/or recklessness and/or wilful misconduct of the Company's servants, agents, employees, subcontractors or otherwise;
 - (iii) resulting from, or attributable to, any quotation, statement, representation or information, oral or written, made or given on behalf of the Company or its servants, agents, employees or subcontractors as to the classification of, liability for, amount, scale or rate of customs duty, excise duty or other impost or tax applicable to any goods subject of any Service.
- (b) No declaration will be made for the purpose of extending liability and the Goods will be forwarded or dealt with at the Customer's or owner's risk unless express written instructions to the contrary are given by the Customer and accepted in writing by the Company.
- (c) In all cases where liability has not been, or cannot be, excluded by this agreement because of mandatory applicable statute, convention or law, the liability of the Company is limited to the lesser of HKD\$1,000.00 or the value of the Goods the subject of the agreement at the time the Goods were received by the Company.
- (d) In all cases, where liability cannot be excluded or limited by this agreement, the liability of the Company for breach of any condition or warranty in respect of the goods or services is limited to any one or more of the following as determined by the Company at its absolute discretion:-
 - (i) in the case of services:
 - (1) the supply of services again; or
 - (2) the payment of the cost of having the services supplied again.
 - (ii) in the case of goods:
 - (1) the repair of the goods;
 - (2) the payment of the costs of having the goods repaired;
 - (3) the replacement of the goods or supply of equivalent goods;
 - (4) the payment of the cost of replacing the goods or acquiring equivalent goods.
- (e) Without limiting the generality of the foregoing, the Company shall in no circumstances be liable for direct, indirect or consequential loss or damage arising from the Services performed in respect of the Goods including loss of market, loss of profit or loss of contracts howsoever caused. The defences and limits provided for in these conditions shall apply in any action against the Company for loss or damage whether the action be found in contract, tort or otherwise.
- (f) Further without limiting the generality of the foregoing, the Company shall not be liable for any loss or damage caused to certain Goods that are inherently susceptible to suffer damage or disorder upon removal (including but not limited to electrical and mechanical appliances, computer equipment, scientific equipment). Unless the damage or disorder results from the want of due care and skill of the Company, it is not liable.
- (g) It is hereby agreed between the Customer and the Company that the Customer's right to compensation for any claim for loss or damage will only be maintained provided the following is strictly adhered to:
 - (i) Any claim for damage to Goods must be lodged in writing to the Company within 7 days of delivery of the Goods or the date Services are completed, whichever date occurs first;
 - (ii) Any claim for loss/non-delivery of Goods must be notified in writing to the Company within 60 days from the date the Goods should have been delivered or the Services should have been completed, whichever date occurs first;
 - (iii) Any right to any legal remedy against the Company shall be extinguished unless legal proceedings are brought against the Company in the **Hong Kong S.A.R.** and not otherwise within 9 months from the date of this contract or the date the Services were completed or Goods delivered, or the date the Services should have been completed or the Goods should have been delivered, whichever date occurs first.
- (h) It is specifically agreed that all rights, immunities and limitations of liability granted to the Company by the provisions set forth in this contract shall continue to have their full force and effect in all circumstances and notwithstanding any breach of the contract or any condition hereof by the Company.

LOADING AND UNLOADING ON AND FROM TRANSPORTATION VEHICLE

7. (a) The Customer shall be responsible for the cost of, and arranging for, the loading and unloading of the Goods on and from the relevant transportation vehicle.
 (b) In the event that there is a delay in the loading or unloading of the Goods by reason other than the default of the Company, the Customer shall be liable for the Company's expenses incurred by reason of the delay, including demurrage costs as notified by the Company orally or in writing from time to time or available upon request.
 (c) The Customer shall provide adequate and suitable facilities and equipment for loading and unloading the Goods from the relevant transportation vehicle. The Customer also warrants that the Goods will be suitable for carriage in such vehicle.
 (d) The Customer has the right to inspect the transportation vehicle before the loading of the Goods. Absent any inspection or complaint, the transportation vehicle will be deemed to be in adequate and suitable condition for the carriage of the Goods. Thereafter, the Customer shall have no rights against the Company with respect to the condition of the vehicle and the Company will have no liability in respect of any loss or damage caused by the inadequate or unsound condition of the vehicle.

WAREHOUSING

8. The Goods may at any time be warehoused or otherwise held at any place or at any time be removed from any place at which they may be warehoused or otherwise held to any other place to be warehoused or otherwise held at the sole discretion of the Company.
 In every case, whether warehousing is incidental or the primary Service provided by the Company, it will be provided at the Customer's risk and expense as a primary charge(s) or a charge(s) incidental to or in connection with the carriage of the Goods or any Service hereunder.

CUSTOMER'S INDEMNITY

9. (a) The Customer shall indemnify the Company in respect of any claim, loss, damage, payment, fine, expense, duty, tax, impost or other outlay whatsoever or howsoever caused, whether arising directly or indirectly from any Service arranged or performed by the Company in respect of Goods and/or in respect of any such cost incurred as a result of any breach of the terms, conditions or warranties in this contract by the Customer.
 (b) Without limiting the generality of the foregoing, the Customer shall remain responsible to the Company for all charges (C.O.D. or otherwise) paid by the Company to any of its agents, Subcontractors or any other party or authority.
 (c) The Customer shall indemnify the Company in respect of any loss or damage arising from any inherent defect, quality or vice of the Goods.

INSURANCE

10. The Customer should seek its own insurance cover. No insurance will be effected by the Company on the customer's behalf.

The Company shall not be under any obligation to effect separate insurance on each consignment but may declare it on any general policy.

Should such insurers dispute liability for any reason, the Customer as the insured shall have no recourse against the Company whatsoever and any recourse by the Customer shall be against the insurer.

QUOTATIONS

11. Quotations for the Services are made on an immediate acceptance basis and are subject to withdrawal or revision without notice at the Company's discretion.

ROUTES AND PROCEDURES

12. If the Company is instructed by the Customer and agrees to use a particular method or mode of transport and/or Service, the Company shall give due consideration to the method or mode designated but shall at all times have the right to choose or vary such method or mode of transport and/or Service or route and procedure to be followed in respect of the Service performed. The Customer hereby authorises the Company to substitute alternate carriers or other Service providers without notice to the Customer.

PAYMENT OF EXPENSES/DUTIES

13. The Customer authorises the Company, but with no obligation on the part of the Company, to pay any duties, taxes, imposts, outlays or charges at any port or place in respect of the Goods and the Customer shall be liable for the reimbursement of such disbursements and for payment of any fine, expense, loss or damage incurred by the Company in connection therewith.

RESPONSIBILITY FOR FEES/CHARGES

14. (a) The Customer shall pay the Company for all fees rendered and any charges it incurs for any reason in respect of the Services performed. This includes the payment of fees/charges which the Company is advised or agrees will be paid by a third party which then fails to so pay. Such fees/charges shall be deemed fully earned as soon as the Goods are loaded and dispatched from the Customer's premises or otherwise delivered by the Customer to the Company and shall be immediately payable and non-refundable.

(b) The Customer agrees that it shall not defer or withhold payment or deduct any amount from the account of the Company by reason of any claim it alleges against the Company.

LIEN

15. The Company shall have a particular and general lien on the Goods of the Customer and any documents relating thereto and on any other Goods of the Customer which are in, or may come into, the possession of the Company or any documents relating thereto for all sums payable by the Customer to the Company.

Where the debt remains unsatisfied for a period of 7 (seven) days from the date which the Company gives notice of the exercise of lien to the Customer (or owner), the Company shall have the right to sell any such Goods or documents by public auction or private treaty without further notice to the Customer without being liable to any person for any loss or damage thereby caused.

The Company may apply any such proceeds realised from such sale toward satisfaction of any funds owing and all proper charges and expenses in relation to the exercise of the lien and the sale of the Goods. The Company shall remit any surplus proceeds to the Customer.

FRAGILE GOODS AND VALUABLES, DANGEROUS GOODS

16. (a) (i) Except as agreed in writing, the Company will not accept Fragile goods and Valuables, Dangerous goods for Services arranged or performed by the Company. Should the Customer nevertheless deliver any such goods to the Company or cause the Company to handle or deal with any such goods otherwise than as agreed in writing, the Customer shall be liable for any loss or damage thereto or consequent thereon whether direct, indirect or consequential and howsoever caused and the Customer shall indemnify the Company from and against all penalties, taxes, duties, claims, demands, damages, costs and expenses arising in connection therewith.

(ii) Any such goods may be destroyed in the sole and absolute discretion of the Company or any other person in whose custody they may be at the relevant time. If such goods are accepted pursuant to a written agreement, they may nevertheless be destroyed or dealt with if deemed necessary in the sole and absolute discretion of the Company or any other person in whose custody they may be at the relevant time. In the event that the goods are destroyed or otherwise dealt with as aforesaid, the Company shall bear no liability therefore and the Customer shall indemnify the Company from and against all costs and expenses with respect thereto.

(b) The Customer undertakes that any of the goods referred to in (a) above (including their covering, packaging, containers and other devices they are carried in) shall be distinctly marked having regard to their nature. The Customer further undertakes that the Goods are packed in a manner adequate to withstand the ordinary risks of any Service having regard to their nature and in compliance with all laws and regulations which may be applicable with respect to any Service. The Customer shall indemnify the Company against all claims, losses, damages or expenses arising in consequence of any breach of this provision.

(c) The Customer's compliance with (b) above in no way reduces or limits those rights afforded to the Company under (a) of this clause.

DELIVERY

17. (a) The company is authorised to deliver the Goods to the consignee or its agent at the address nominated to the Company by either the Customer, the consignor, the consignee or their agents and it is expressly agreed that the Carrier shall be deemed to have delivered the Goods in accordance with this contract if it obtains a receipt, signed delivery docket for the Goods or signature on its consignment note from any person at that address.

(b) If the nominated place of delivery shall be unattended or if delivery cannot otherwise be effected, the Company in its sole discretion may at its option either deposit the Goods at the nominated place or store the Goods at the risk and expense of the Customer, both of which will be deemed to be delivery of the Goods under this Contract.

(c) Dates specified for completion of carriage or any other Service are estimates only and the Company shall not be liable for failure to complete carriage or any other Service on such date or dates.

SALE AND DISPOSAL OF GOODS

18. The Company and its Subcontractors shall be entitled at the cost and expense of the Customer, subject to any compliance with any applicable law, to sell or dispose of:

(a) Goods which in the opinion of the Company or Subcontractor cannot be delivered by reason of the Goods being insufficiently or incorrectly addressed or by reason of the Goods not being collected or accepted by the Consignee or for any other reason, and

(b) any Perishable goods which in the opinion of the Company or the Subcontractor appear to be deteriorating, if the Customer fails to adequately instruct the Company with respect thereto or fails to pay any costs and expenses necessary to implement the Customer's instructions.

REGULATION COMPLIANCE

19. The Customer shall comply with all applicable laws and Government regulations including those relating to the packing, carriage, storage, customs clearance, delivery or other Services in respect of the Goods, and shall furnish such information and provide such documents as may be necessary to comply with such laws and regulations.

The Company shall not be liable to the Customer for loss or expense due to the Customer's failure to comply with this provision.

LAW AND JURISDICTION

20. Any dispute arising under this Contract shall be governed by the laws of the **Hong Kong S.A.R.** and shall be determined exclusively by the courts of the **Hong Kong S.A.R.** or by the court of the Company's choice.

REPRESENTATIONS

21. By signing the letter of instruction or otherwise accepting these conditions, the Customer agrees that it did not rely on any representation, promise, warranty or condition of the Company or its Subcontractor not expressly made (in writing) part of this contract.

SEVERANCE & WAIVER

22. It is hereby agreed that if any provision or part of any provision of this contract is unenforceable, such unenforceability shall not affect any other part of such provision or any other provision hereof.

Further, should the Company elect not to exercise any of its rights under this contract, under any other contract/agreement or under law, such election shall not constitute a waiver of any rights relating to any other or subsequent breach by the Customer.

CUSTOMER'S OWN FORM

23. The use of the Customer's own form is no derogation to these conditions of contract.

TRADE PRACTICES

24.(a) Any relief from liability contained in this agreement is to be read subject to any restriction on contracting out of liability provided in any legislation binding on the Company so that the provisions for relief contained in this agreement are limited or rendered ineffective only to the extent required to give effect to that legislation but are otherwise fully effective and all the provisions hereof are severable and effective independently of any provisions which are null and void or ineffective by reason of any legislation.

(b) Unless written notification to the contrary is given by the Customer to the Company at or prior to entering into this agreement, the Customer expressly warrants and represents that all or any Services to be supplied by the Company and acquired by the Customer pursuant to this agreement are so supplied and acquired for the purposes of a business, trade, profession or occupation carried on or engaged in by the Customer.

(c) If the carriage of Goods involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention (1929) or the Warsaw Convention as Amended at the Hague (1955) (and Warsaw supplementary protocols such as the "Guadalajara Convention", Protocol of Montreal No. 4 and/or the Montreal Convention) may be applicable and may govern and in most cases limit the liability of the Carrier in respect of loss, damage or delay to cargo, unless a higher value is declared in advance by the Customer and a supplementary charge paid if required.

FORCE MAJEURE

25. Where the Company is unable to carry out any obligation under the contract due to any circumstance, matter or thing beyond its reasonable control ("force majeure"), the Company shall be excused from such obligations to the extent of such prevention, restriction or interference so caused.

ADDITIONAL TERMS AND CONDITIONS

A. FUEL AND SECURITY SURCHARGE - Fuel and Security Surcharge (FIS) is charged in addition to our regular courier tariff. Please visit www.royaleinternational.com for the surcharge details.

B. VOLUMETRIC WEIGHT - Where volumetric weight exceeds actual weight, then the volumetric weight will be charged. This is calculated by multiplying the length x width x height (cm) of a package and dividing by the IATA approved figure of **5000**.

C. RESIDENTIAL DESTINATIONS - All shipments to residential addresses shall be subject to a **HK\$100.00** surcharge.

D. SPECIAL DELIVERY - Please contact our Customer Service Hotline at **+852 2218 5777** for more details. (This includes deliveries before 09:00am and outside of regular working hours in the respective country.)

E. PAYMENT TERMS - Payable **30 days from invoice date**. Any discrepancies in invoice values or shipment values must be raised with Royale International Couriers Ltd. within 30 days of the invoice date or full invoice value will be payable. All discount and special terms will be null and void if any payments fall into 60 days arrears. Client is totally responsible for all legal or debt recovery cost.

F. COD SHIPMENT - Collect shipments can be arranged for most destinations; however, it is necessary to notify our staff that the shipment is **Cash on Delivery (COD)** when placing an order. Furthermore, it is important to note that in the event of the Receiver refusing to pay collect charges; the Shipper is liable for all shipping charges, as per the agreed tariff. An administration charge of **HK\$180.00** plus additional charges in delivery location will be billed to the Receiver.

G. IMPORT DOCUMENTS - To facilitate rapid customs clearance, a pro-forma invoice must accompany all non-document shipments. This must detail the exact contents (quantity, nature, model, brand and value) of the package, the Shipper and Receiver addresses. Please ensure all values are marked in either Hong Kong or US dollar and include any applicable export licenses.

H. P.O. BOX - Royale International Couriers Ltd. is unable to deliver to PO Box addresses unless there is a telephone number and Receiver's name for us to contact prior to making delivery arrangement.

I. MAXIMUM WEIGHT - No individual package may weigh more than 30kg, the maximum weight accepted by baggage handling representatives. Please call our Customer Service Hotline at **+852 2218 5777** for more details.

J. TAX AND DUTIES - Royale International Couriers Ltd. is not responsible for any duties and taxes in the destination country. Royale International Couriers Ltd. charges 10% layout on all tax and duties payments paid by Royale International Couriers Ltd. on behalf of the Shipper, Receiver or Account Holder.

K. RETURN SHIPMENT - There is a **HK\$75.00** service charge for all shipment returns/ delivery cancellations before shipment has left Hong Kong.

L. SHIPMENT RE-DELIVERY - Royale International Couriers Ltd. reserves the right to charge handling fee for multiple re-delivery of the same shipment.

CONTACT US:

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